

# Wymark School

## Parent Handbook

### 2024-2025 School Year



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# Wymark School Parent Handbook 2024 - 2025

Our Parent Handbook contains information about the operation, procedures, programs and events at our school. It is not meant to be a complete guide to all policies, events and procedures, but we hope it will be helpful and give you a better understanding of our school. Watch the school newsletters for information bulletins that may relate to changes to dates, events, school policies and procedures that may become necessary as scheduling conflicts arise and educational policies change locally, provincially and federally.

## STUDENT PLANNER

Students in Grade 1 through to Grade 8 will be receiving a personal student planner book. Teachers will use this to help instruct students in developing organisational skills. Each class will have different expectations for its use.

## PRINCIPAL'S MESSAGE

Wymark School is a Kindergarten to Grade 8 school, and a part of the Chinook School Division. This year we are focusing on Literacy, Mathematics, Assessment, and Mental Health & Well Being for our school goals. We are on a 6-day cycle, which provides more flexibility within the schedule and timetable to achieve all of our goals. Our achievement results and data continues to show improvement, and we will make every effort to provide your child with a high quality education. When visiting the school, you will notice that every classroom has a whiteboard or SmartPanel, as well the students have access to a chromebook. This helps ensure that our students get the technological skills necessary to succeed in this ever-changing world. Our dedicated teachers will continue to assess and respond to the needs of our students and we will continue to refine teaching practises. Please feel free to communicate your thoughts with us at the school (778-9295).

Mr. Kevin Regier

## 1. SCHOOL MISSION

*“Wymark School fosters student growth, safety, respect and teamwork.”*

## 2. SCHOOL MOTTO “*The Mark of Excellence*”

## 3. SCHOOL VISION

At Wymark School, students reach their goals through shared responsibility with school, home, and the community. Wymark School:

- promotes a learning environment that is caring, safe, and respectful
- respects all individuals by recognizing the needs of students in many ways – academically, socially, physically, emotionally & spiritually
- creates an “educational community” by encouraging lifelong learning in students, staff, parents & community

## 4. SCHOOL VALUES

We value student performance in literacy and mathematics and focus on our gifts of character, through virtues like: respect, empathy, kindness, integrity, caring, honesty, trust, loyalty, excellence, commitment, and other virtues (thankfulness, peacefulness, helpfulness, cooperation, and perseverance).

## 5. COMMUNICATION WITH THE SCHOOL

**Please follow these steps to ensure successful communication between yourself and the school.**

1. Parents are encouraged to arrange an interview with the teachers as necessary to discuss homework/assignment completion, student progress or a specific educational problem. **Parents should first contact their child's teacher to express any concerns and get the facts from the teacher's perspective.** Parent Teacher Conferences will be held on interview days in November and April this year.
2. After a parent has contacted their child's teacher, they may wish to inform the principal of the discussion. However, should the parent and teacher not be able to resolve their differences, the parent should contact the principal and schedule a meeting that would include the parent, teacher and the principal so that they all may work collaboratively to resolve the issue.

**Parents can be expected to:**

Instil in their son or daughter:

- ~ the desire to work to the best of his/her ability
- ~ an understanding of the importance of education
- ~ respect the rights of fellow students and staff
- ~ respect for property and resources
- ~ recognition of the authority of the school to ensure a safe, secure, non-threatening learning environment.

## **6. DISCIPLINE POLICY**

### **GOALS OF THE DISCIPLINE POLICY**

- Provide a quality education that will allow our students to be successful citizens in the global community.
- Establish an orderly, safe school environment that promotes respect and consideration by the students for everyone.
- Develop and promote the growth of student self-discipline, and to encourage and reinforce responsible behaviour.
- Provide students with guidance, support, and time to develop self-discipline. Viewing discipline as an educational process allows us to avoid focusing exclusively on the negative behaviour and move on to the more relevant goal of teaching the appropriate behaviour.
- Apply logical and reasonable consequences as needed to empower the student to develop and maintain self-discipline throughout their lives.

### **SCHOOL DISCIPLINE - Chinook School Division AP (Administrative Procedures) 355**

"School Discipline provides the opportunity for learning. Discipline and logical consequences should be age and incident appropriate. Logical consequences will be determined as the severity and nature of the acts against students and/or staff are weighed and evaluated by the school administration. Violent behavioural incidents will be dealt with swiftly and fairly to ensure the safety and education of the entire student body."

### **STUDENT RESPONSIBILITIES**

I am responsible for:

- ❖ Learning to the best of my abilities.
- ❖ Following directions and completing assignments.
- ❖ Being respectful to everyone.

I have a right to:

**Safety**  
**Respect**  
**Education**

Unacceptable Behaviours

**Violent Behaviour:** including verbal, physical, sexual, and psychological abuse.

**Psychological Abuse:** racism, undermining a person's self-esteem, self-confidence, culture and/or values or sense of well being by using threats, verbal abuse, intimidation, controlling behaviour, or isolation.

**Physical Abuse:** kicking, hitting, pushing, shoving, the use of weapons.

**Sexual Abuse:** real or inferred verbal or physical sexual activity.

Code of Conduct

The Wymark School Code of Conduct is based on the premise that students should demonstrate mutual respect for others and accept responsibility for individual behavioural choices that affect the school as a community.

**RESPECT**

- ✓ Yourself
- ✓ All people and creatures
- ✓ Your school, playgrounds and public property

**RESPONSIBILITY**

- ✓ You are responsible for your behaviour.
- ✓ Come to school prepared to improve academic and social skills.
- ✓ Represent your school proudly and maturely at school sponsored events.

**The student behaviour we discourage:**

- ✓ Aggressive or violent behaviour toward other students & staff members such as hitting, fighting, pushing, and physical or verbal intimidation.
- ✓ Unsafe physical behaviours such as running in the school, throwing things, climbing on the roof of the school, physically violent games.
- ✓ Using school equipment in an inappropriate manner such as sliding down the slide standing up, playing tag around the creative playground or not sharing equipment.
- ✓ Verbal abuse such as name calling, using derogatory nicknames, obscene or profane language or demeaning others in any way.

## Code of Conduct - Chinook School Division AP (Administrative Procedure) 350

### **Students can be expected to:**

- Attend school regularly & punctually.
- Conform to the rules of the school as set out by the Principal.
- Be prepared for all classes by bringing the required materials and completed assignments.
- Complete work missed due to absence.
- Develop self-discipline and show courtesy for all people in the school and in the community.
- Make the most of educational opportunities through active classroom participation and involvement in other school activities, both in and out of class.
- Take pride in their work and what they have accomplished.
- Resolve interpersonal conflicts and difficulties through discussions or by seeking assistance from school personnel.
- Show respect for school property and the personal property of others.
- Demonstrate behaviour that contributes to an orderly, supportive and safe learning environment.
- Respect and demonstrate consideration for other cultures.
- Follow a "Hands off" policy. This expectation is in place to protect the physical safety of students and prevent physical aggression of a more serious kind from taking place.

### **Every student is:**

- Accountable to the noon hour supervisor and school bus driver for their conduct during hours when they are in their personal charge.
- Accountable to the teaching staff and school administration for their conduct while engaged in any school activities.

### **TEACHER RESPONSIBILITY**

- ✓ Good discipline in a school is maintained when all teachers actively solve problems and maintain a "team" responsibility for discipline.
- ✓ Discipline of students shall be carried out in an expeditious, firm, consistent and caring manner.
- ✓ Each teacher will actively participate in accomplishing the educational and behavioural goals and objectives developed by the Wymark School Administration & Chinook Division #211 Board of Education.
- ✓ Each teacher shall work toward the maintenance of good order and discipline during any and all school sponsored activities.
- ✓ Each teacher will communicate student behaviours to parents as necessary so that they clearly understand the level of behaviour their student[s] are engaged in during school activities.

### **IN CLASSROOM POLICY**

- The individual teachers will determine classroom rules and consequences.
- All teachers are expected to maintain an orderly classroom, treat students with respect, and insist on high standards of conduct and to keep anecdotal records on student social & behavioural developments.
- Teachers will document any student behaviours that they feel may be inhibiting the education of other students in their classes. This documentation will be used as a resource when developing plans to apply logical consequences to increase individual and group educational opportunities.
- If teachers are concerned about a recurring or serious problem with one or more particular students the matter will be brought to the attention of the principal. The principal, teacher[s] and student[s] will develop and implement plans to improve the behaviour of the student[s]. Further action will be taken to the Superintendent of Schools, and any further action will be taken to the Deputy Director of Education and/or the Director of Education.

### **SUPPORT STAFF: STUDENT BEHAVIOURAL PROTOCOL**

- This is the program of maintaining discipline during instructional transition times, recess, lunch hour and other unstructured times.
- During class time the support staff assigned to any given class is responsible to carry out the classroom procedures and policies as set out to them by the classroom teacher, Wymark School Administration and the Chinook School Division #211.
- Child safety and well-being are the primary reasons for supervision and it is expected that **ALL** support staff members maintain adequate supervision and deal swiftly and decisively with any problems that they may encounter.

### **Support Staff Discipline Procedures**

- a. Support Staff are expected to assertively direct children to an appropriate activity and inform the classroom teacher of the type of infraction that has occurred.
- b. If the inappropriate action continues **or** is repeated later **or** behaviour is of a serious nature the student is to be taken to the **Classroom Teacher** and the **Classroom Discipline Plan** of the teacher is then implemented.

### **ADMINISTRATIVE DISCIPLINE CYCLE**

- A. **MINOR OFFENCES:** Include any and all behaviours that result in teacher and administrative consultation as to the necessary disciplinary steps needed to improve the student's behaviour in the school environment. Minor offences will be dealt with by the classroom teacher initially. Any minor offence may be treated as a major offence at the discretion of the school administration if continued minor offences become habitual and a pattern of unacceptable behaviour continues.

**Behaviour Appropriate Consequence** – logical consequences will be determined and instituted by the classroom teacher in consultation with the principal. Logical consequence in this category will span no more than two [2] weeks in duration. After a two-week period the behaviour of the student will be re-examined and a conditional long range behavioural improvement plan **may** be implemented at the discretion of the teacher and Wymark School Administration. The duration of any logical consequence will be dependent on the severity of the behaviour as evaluated by the teacher in consultation with the school principal.

**B. MAJOR OFFENCES:** Violation of the following will be considered a major offence:

1. **Refusal to follow the directions or request of a staff member** ie. Open overt opposition to authority and/or willfully disobedient)
2. **Verbally or physically abusive towards students, visitors or school staff as deemed so by the school administration.**
3. **Use of drugs, alcohol or tobacco, or vaping at school or any school sponsored functions.**
4. **The use of obscene language deemed injurious to the well-being of the school.**

### **CONSEQUENCE DEVELOPMENT PROCESS**

#### **Minor offences requiring administrative involvement:**

- When a student is sent to the office for misbehaving s/he will discuss the level of misbehaviour with the classroom teacher and/or school administrator.
- Logical consequences for this misbehaviour and behavioural alternatives for similar situations in the future will be determined by the classroom teacher in consultation with the principal.
- The teacher and school administration will implement the logical consequence [s] that best fit the situation.

The behaviour of the student will be monitored and anecdotal records of student infractions will be created and maintained by the classroom teacher.

#### **Repeated Minor offences that require on-going teacher and administrative involvement:**

- A **Behavioural Improvement Plan may** be devised at this point.
- The **Behavioural Improvement Plan**, when developed, will be signed by the student and classroom teacher in consultation with the principal. A copy **may** be sent home to the parents.
- Any **Logical Consequences** deemed necessary in conjunction with this cooperatively developed **Behavioural Improvement Plan** will be determined and instituted by the classroom teacher in consultation with the principal.
- The **teacher** responsible for the student **will** contact the parents and inform them of the details surrounding the situation and of in-school consequences being instituted.

#### **Chronically repeated minor offences OR any major offence[s] that require immediate teacher and administrative involvement:**

- The principal will develop an **In-School Suspension Contract [ISS]**. The offending student will serve this suspension during regular school hours. The duration of the ISS will be dependent on the severity of the behaviour as evaluated by the teacher and school principal.
- Parents **may** be called and informed of the situation and consequences as deemed necessary by the teacher.
- ISS duration and location will be defined in contract format and progress of the student will be continually monitored and evaluated.
- OSS offence and duration of consequence will be defined in letter format to the parents/guardians and Superintendent of Schools or designate, Chinook School Division #211. The OSS will range between ½ and 3 days as determined by the school principal **or** 4-10 days as determined by the principal and Superintendent of Schools.
- In situations where the behaviour is deemed overtly unacceptable by the teacher and principal **Out of School Suspensions [OSS]** will be instituted immediately.
- Parents **are** contacted by the teacher and/or principal and informed of the current status of the situation and the duration of the ISS and/or OSS actions that have been or will be instituted. The contact may be by means of a letter and/or phone call. This contact will ensure that they are aware of the severe nature of the behaviour of the student, the consequences, and action that is being taken to rectify the situation.
- Parents **will** pick up OSS students when requested to do so by the school administrator. If the offence is of a criminal nature and the parent/guardian cannot be reached the RCMP or Social Services Representative will be contacted to remove the student.
- A letter and/or call to the Director of Education or designate, informing him/her of the situation at hand will be made if the student is serving an OSS instituted by the Wymark School administration.
- The school educational team will appraise the situation and resultant consequences and implications will be discussed. Inclusion of the School Counsellor, School Psychologist, Social Services, Mental Health and RCMP personnel in a team meeting **may** be required at this point.
- A **Behavioural Planning Meeting** including parents, teacher and principal **may** be required prior to the student returning to regular classroom status. This meeting will be set and/or required at the discretion of the Wymark School Administration.
- Recommendation for Expulsion: If the student offends chronically and/or severely the Director of Education may recommend indefinite expulsion from Wymark School. Expulsion may be considered immediately by the school principal and Director of Education in the event that severe behaviours dictate expedient actions and representative consequences.

**All disciplinary procedures and goals of Wymark School are subject to change at any time at the discretion of the Wymark School Administration in consultation with the Director of Education or designate of the Chinook School Division #211.**

## 7. INTERNET USE – TERMS AND CONDITIONS

- Student access to and use of Technology is monitored and is provided primarily for the students to meet curricular goals.
- Students will be instructed on the appropriate and responsible use of technology (computers, Internet, software etc.). While some sources of information may be blocked, students are responsible for their actions and behaviour.
- Classroom standards of behaviour are expected when students are utilising computers and other technologies. Independent use may be granted to users who act in a considerate and responsible manner.
- The Chinook School Division will make efforts to prevent students from accessing material via the Internet that is defamatory, inaccurate, illegal or offensive.
- Printing from computers will be monitored by teachers to ensure the appropriate use of resources.
- Technology will be used within the boundaries of copyright compliance.
- Technology personnel and teachers may review files, work and communication of students at any time to ensure they are being used in an appropriate manner.
- Access to technology is a privilege not a right. Any breach of Acceptable Use Policy by students may result in a temporary or permanent suspension of their Technology privileges.

### Students will not:

- a. Be allowed free access to the Internet to browse at leisure.
  - b. Be allowed to access chat lines at school.
  - c. Send email without a teacher's approval.
  - d. Make purchases over the Internet.
  - e. Play online games not approved by the school/division
  - f. Listen to music playlists on the web/Youtube without teacher permission
  - g. Use computers to observe materials or express personal opinions that are profane, obscene, violent, sexist, racist or that promote hatred toward any people, places or things.
- Students committing any act of vandalism to the computers or other technical equipment **will** be responsible to pay for damages incurred. **Payment and restitution for such damages is the responsibility of the student[s] and their parents.**
  - Students **must** give appropriate credit for materials that have been obtained from the Internet. Teachers will assess whether or not students have plagiarised material from the Internet and/or CD-ROM sources and reflect this assessment in evaluation of student projects and assignments.
  - Students **must** have their parents complete a consent form annually regarding Internet access and Internet publication.
  - The teacher will evaluate the nature and suitability of any Internet materials/sites students wish to access/use and in consultation with the principal and Director of Education determines the suitability of any questionable material.
  - Computer use and Internet access are privileges that can be withdrawn by the teacher at any time.
  - **The school principal may at any time permanently withdraw these privileges if students' computer use is deemed inappropriate and unacceptable.**

## 8. EVALUATION

There are 2 reporting periods during the year. The student gradebook on MySchoolSask (MSS) will be available to view grades 6-8 marks early October. The first report card will be released through MySchoolSask (MSS) at the end of January, as well as a final report card will be available for viewing at the end of June that reflects the student's last half of the year progress. Parent Teacher conferences occur in November and April to help communicate your child's performance in person.

## 9. HOMEWORK

Homework serves as a means of reviewing and reinforcing the lessons taught in school, especially in the preparation for an exam. Some students require extra time to finish class work or projects. Students will be given class time to finish the bulk of their assigned work at school. Work periods are available at lunch break from a student's teacher at times to help assist students in catching up with the homework in their classes when needed.

## 10. STUDENT ATTENDANCE & ABSENTEEISM - as per Chinook's AP (Administrative Procedures) 330

The Education Act states that the parent must explain any absence in accordance with the school's attendance policy. Wymark School policy states that all absences must be reported with a phone call to the office or note to the pupil's homeroom teacher. If no such contact has been made by 9:30 am, a phone call will be made from the school. The parent may request homework to be sent home or picked up for their absent child. Regardless of the reason for the absence, the pupil is responsible to contact all his/her teachers and make arrangements to do the missed work in a reasonable amount of time that will be agreed upon by all the teachers involved. Students who miss more than 5 days, the classroom teacher will inform the parents. The teacher will meet with the student to discuss and support their attendance. Students participating in any out of school activities are considered absent.

When attendance becomes a problem outside of excused absences as defined by the Education Act, or 10% absenteeism, the teacher will contact parents to inform and identify supports for student success. School administration will send a formal support letter to the parents(s)/guardians(s) for or students with higher than 20% absenteeism, the student shall be referred to the Superintendent of Schools

once the school has exhausted all other avenues of support. After 20 consecutive days unexcused days of school, the students may be withdrawn as per the Ministry of Education guidelines. In cases of unresolved chronic non-attendance, the Deputy Director in consultation with the Superintendent of Schools advises parents and other persons in charge by registered mail of their responsibilities. In cases where legal proceedings are being considered and following consultation with the Director, inform the parents and other persons in charge by registered mail of such action to be carried out in accordance with the Education Act.

## **11. STUDENT TRANSPORTATION**

- A. **RESPONSIBILITY:** Pupils riding the bus are completely responsible first to the driver who has the same authority in transportation as a teacher has in instruction in a classroom. Secondly, students are responsible to the School Principal for their bus conduct.
- B. **BEHAVIOUR ON THE BUS:** Pupils are expected to conduct themselves in a manner that will lead to safe bus operation and a minimum of difficulty. **AP 351 Student Conduct on School Buses** [Section 300 - Students - Chinook Administrative Procedures Manual](#)
- C. **ADDITIONAL SAFETY MEASURES:**
- a. Do not walk on the sidewalk beside a moving bus.
  - b. When leaving the bus, observe directions from the driver.
  - c. Wear proper clothing since emergencies do occur. Bus drivers have the right to refuse transportation to students who are not dressed appropriately for weather conditions.
  - d. Do not walk behind or between buses parked in front of the school.
  - e. When school bus lights are flashing and the stop sign is extended, other drivers **MUST** stop until the lights stop flashing and the stop sign is retracted. You may be reported by the bus driver and you may receive a fine.

**NOTE: Parents please be sure to notify the bus drivers and the school office well in advance specifying any changes regarding your child's attendance on his/her regular bus.**

## **12. BUSSING**

Every student shall be accountable for his/her conduct to the driver of a school bus. Students must be properly dressed in winter for any emergency and bus driver's may remind passengers before loading the bus to have warm clothing in cooler weather.

To assist with unforeseen circumstances occasionally, the Division will allow for guest ridership from the same school under the following conditions:

No more than two (2) other students unless they are all siblings and then up to four (4) from the same school may ride on a bus,

If there are sufficient seats on the bus,

If the drop-off or pick-up point is a regularly scheduled stop,

The guest rider follows the rules of the bus (violation of bus rules may result in denial of future requests)

Not a rural inbound to Swift Current route, and

If the school administration, in consultation with the bus driver and parents of the host and guest rider, have been provided with written approval (or verbal approval) in accordance with the [Guest Rider Consent Form](#). Requests for approval should be submitted with as much notice as possible (before noon that same day). School administration reserves the right to deny requests if adequate notice is not provided. In the case of an emergency school administration reserves the right to provide approval for guest ridership.

The school office appreciates notification of the change as we are responsible for the safe delivery of your child. A note from a parent helps to alleviate the stress of a child's verbal understanding or misunderstanding.

## **13. LOADING ZONE & BUS BOARDING**

No private vehicles are allowed to pull into the bus-loading zone from 8:30-8:50 am and 3:10-3:30 pm. Please keep the bus loading zone clear of private traffic during these hours to ensure the safety of all departing students. If you are dropping off your children please use the designated area on Peel Street (South Gate). You may pull up to the front doors of the school outside of bus drop-off and pick-up times and call the school upon your arrival.

## **14. ADMINISTRATION OF MEDICATION**

Students requiring “essential medication” during school hours need to be identified. Appropriate information must be completed and filed by the parent or guardian prior to administering medications or procedures. **Non-prescribed medications (Tylenol, aspirin, etc.) are not to be administered by school Division employees.** In the event that your child needs to take prescribed medication occasionally, (for sickness), please inform their teacher. Please send it in his/her lunch kit so that they may take it themselves. Please send only the required dosage, not the complete prescription. **AP 316** [Section 300 - Students - Chinook Administrative Procedures Manual](#)

## **15. ALLERGY ALERTS**

We have students and staff in our school with severe allergies to all nuts, soy, and nut oil (peanuts included), fish and strong scents. Other less severe are animal fur and dairy products. Parents are reminded to take these into consideration when bringing food items to school or on the bus. Please keep pets at home during school activities (classroom, track meets, field trips, etc) as well for this reason. Perfumes and other scents (aerosol deodorants) also cause severe allergic reactions. Please refrain from bringing these to school as our school is a scent free zone.

## **16. CELLULAR PHONES AND OTHER ELECTRONIC DEVICES:**

During the school day, students are to keep their cellular phones and other electronic devices in either their backpack, or their locker. Cell phones are not allowed during recess breaks, or without an adult’s permission. With staff permission, students may use their cell phones in emergency situations, or for example, as a calculator for math. If students need to contact their parent(s), we have both classroom and a student hallway phone available. If parents need to contact their child, please call the main office, and a message will be given to your child. Students requiring a cell phone for medical reasons will be granted special approval.

## **AP 139 Use of Smartphones/Personal Electronic Devices**

[Section 100 - General Administration - Chinook Administrative Procedures Manual](#)

## **17. CLASSROOM EPSON PROJECTORS**

Students must have teacher permission before operating Epson Projectors or SmartPanels in **ALL** cases (classrooms, gym)

## **18. MICROWAVES**

Students are no longer using microwaves at lunch times. Thermos’ have been provided for students to keep items hot or cold.

## **19. CANCELLATION OF BUSES**

If it becomes necessary to cancel buses for weather or other reasons, bus drivers will be contacting parents regarding the route, usually by 6:30 a.m. Chinook School Division Board has passed a motion stating that Wymark School classes will NOT be cancelled and the buses will not run if the **temperature** reaches **-40°** or the **wind chill** reaches **-45°**. Students will not be dismissed early because of bad weather. They will be billeted if the buses cannot run at dismissal time. Parents are welcome to pick up their children before 3:15 pm if they feel that the weather conditions warrant such action. **It is very important for you to keep the school updated with new work numbers, home numbers, cell numbers, etc.**

**\*\* Outside temperatures -25 degrees Celsius without the windchill students will have an indoor recess.\*\***

## **20. DRESS and APPEARANCE POLICY**

As a respectful learning community, we wish to promote a positive image and encourage healthy lifestyles. Clothing should reflect these goals and be suitable for a positive and safe learning environment. At Wymark School, we dress for success. “The Mark of Excellence”

- Cleavage, midriff and navel are covered
- Clothing that fully exposes the back is not permitted
- Shorts and skirts are a respectful length.
- No undergarments should be showing.
- Messages on clothes are positive and respectful
- Inside/outside shoes are recommended even in summer due to cleanliness and gym shoes are necessary for gym activities.

**\*Students should be dressed appropriately for all weather conditions.**

## **21. TEACHER INSERVICE /INSTITUTE DAYS**

During the course of the year, our teachers receive training in relation to new curriculum implementation and maintenance. Please check the monthly newsletters for school and/or class cancellation dates throughout the year.



## **22. PARENT VOLUNTEERS**

As in the past years, we appreciate Parent Volunteers interested in helping out at Wymark School. We thank you in advance for your time and support of our School. If you are working one-on-one with students, then a CRC (Criminal Records Check) and VSC (Vulnerable Sector Check) will be required.

## **23. SCHOOL ARRIVAL / DISMISSAL TIMES**

Students should attempt to arrive approximately between 8:40 am and 8:50 am (buses arrive around 8:40 a.m.), and are dismissed at 3:15 pm. Supervision outside in the mornings begins at 8:40 a.m. or when the first bus arrives. Students being picked outside of bus times are to go to the South Gate (Parent / Student Pick-Up) to be picked up by parents or guardians.

## **24. GRADES 7-8 PRACTICAL AND APPLIED ARTS PROGRAMS (IA/Home Economics)**

The Grades 7/8 students will be participating in a variety of Practical & Applied Arts projects throughout the course of the year such as automotives, wood work, welding, cooking/foods, sewing (machine & hand), photography, and interior design.

We are all very excited about being able to offer our students courses in Practical & Applied Arts and we look forward to an exciting and creative year in our Multi-Purpose Classroom. Please feel free to call Mr. Regier if you have special talents and would like to serve as a volunteer instructor or if you have the tools, equipment and/or materials you would like to donate to our programs.

## **25. DAILY STUDENT TIMETABLE**

<b>8:50</b>	<b>5 minutes to class warning bell</b>
<b>8:55</b>	<b>O Canada &amp; Announcements</b>
<b>9:00</b>	<b>Classes</b>
<b>10:30</b>	<b>Recess</b>
<b>10:45</b>	<b>Recess (K-8) ends and classes continue</b>
<b>11:15</b>	<b>Classes</b>
<b>11:45</b>	<b>NOON Break</b>
<b>12:25</b>	<b>Classes resume</b>
<b>1:55</b>	<b>Recess</b>
<b>2:10</b>	<b>Classes</b>
<b>2:40</b>	<b>Classes</b>
<b>3:15</b>	<b>Dismissal</b>

## **26. EXTRA CURRICULAR ACTIVITIES**

In order to develop the student to his/her full potential, extra curricular activities are important. Some students excel in academics while some students need the physical or social component to round out their schooling. Teachers volunteer to do these extra curricular activities and often spend many hours with their chosen event. It is with their donated effort and time, that our school accomplishes our goals toward the *Mark of Excellence*.

We realise that at times there will be conflicts with other activities. Please consider your other commitments when choosing a school activity since we need to rely on the TEAM effort for our programs.

Since these activities are optional, children who are negligent in any subject may be withdrawn from these activities at the teacher/coach's discretion.

### **Charity Events**

Throughout the school year students may be involved in collecting funds and donations for up to two charities. The school will communicate with parents and community members when these events take place. Each year we either participate in the Terry Fox Walk or a Walk for Juvenile Diabetes a.k.a Brad Gasper Walk. Families have the option to participate or not in our school charity and fundraising.

### **Drama**

We look forward to being able to offer this program again in the upcoming year. More information will be provided when details are finalised.

### **Volleyball**

During the months of September to the beginning of November, competitive teams consisting of Grade 6, 7 & 8 students will play exhibition games, tournaments and league games. Participation cost is approximately \$25.00 to help in subsidizing costs of tournaments, and refs. Parents drivers will be required for transportation.

### **Basketball**

During the months of December/January to the beginning of March, competitive teams consisting of Grade 6, 7 & 8 students will play exhibition games, tournaments and league games. Participation cost is approximately \$25.00 to help in subsidizing costs of tournaments, and refs. Parents drivers will be required for transportation.

### **Badminton**

We offer an opportunity for middle years students to participate in the badminton program that plays in the City League similar to the Basketball and Volleyball programs. This program usually occurs during March and April.

### **Track & Field**

During the spring, our middle years, grades 6-8 students have the opportunity to participate in our Track & Field program as well. This program usually runs during the months of April and May.. Parents are asked to pick up their child as soon as practises are over. Parents also need to take a turn driving to league games.

**Uniforms-** Players are asked to take care of their own uniforms. Wash in cold water on a gentle cycle and hang to dry. Any uniform that is damaged or lost requires replacement at cost.

## **27. CURRICULAR ACTIVITIES**

### **Awards**

We feel that students should be rewarded for successes they have achieved whether it is personal goals or public recognition. Teachers reward students for their daily work in the classroom. Opportunities such as: Legion poem/picture contests are entered by the students for recognition as well.

### **Field Trips**

Students have the opportunity to go on class field trips. These trips are organised by the teacher as part of the educational aspect of the classroom and will occur throughout the school year.

### **Outdoor Education Club**

At least once a school year there will be a major Outdoor Education trip planned for grade 7/8 students. During Outdoor Education, students will learn skills toward understanding, respecting, conserving, engaging, appreciating and relating to outdoor activities. Modules explored with Outdoor Education will take place in alternate years so the more experienced grade 8's are tutors for the "rookie" grade 7 class. (i.e. one year we do a winter trip in February to Camp Kadesh, with the next year a June campout at Cypress Hills).

Attendance on all pre-trip meetings is expected because many skills will be taught before the actual trip. A strong sense of commitment is expected. Safety in a less structured environment is stressed. If any of these expectations cannot be met, students may not be able to participate.

## **28. OTHER SCHOOL ACTIVITIES**

### **Food Sales - Hot Meal Lunches**

We try to offer a hot meal up to twice a month whenever possible. This could include hot dogs, grilled cheese, pizza and hamburger/fries or other such meals. Prices vary according to the meals. Please watch your newsletter & emails for appropriate dates and other information. Hot meals are provided by our SCC, School, and Hamburger Committee throughout the year.

### **Snack Shack**

Our store is closed for the 2024-2025 school year. There will be monthly snack sales. Students will be notified in advance to bring money to purchase a snack on these days.

### **Spirit Days**

Throughout the year, each grade will take turns in hosting spirit days and fun activities to complete after or during an assembly. These days will be posted in our School Monthly Newsletters.

### **29. CONTROVERSIAL ISSUES**

As per Administrative Procedures 205: The Division believes that in providing students with the opportunity to deal with controversial issues it can fulfil its commitment to students to provide relevant, challenging, life-based learning opportunities. Therefore the Division approves the exploration of controversial issues in its classrooms in a structured way to develop students' capacities to think clearly, to reason logically, to open-mindedly and respectfully examine different points of view, and to reach sound judgments.

### **30. ELECTIONS**

Where federal, provincial or local election campaigns are in progress, the following general procedures apply to ensure that schools are not identified with a specific political stance. No class time shall be made available for uninvited political speakers. Discretion shall be used in inviting speakers who have political positions to present. If any are presented, then all parties must be given equal opportunity at the discretion of the Principal in consultation with the superintendent. No political advertising will be posted, distributed and/or published in and/or by schools except that it may be used by teachers to illustrate, in an objective fashion, the workings of the political process.

## **WYMARK STAFF TEACHING STAFF**

<b>Mrs. Amanda Rumpel</b>	<b>Kindergarten</b>
<b>Mrs. Char Peters</b>	<b>Grade 1/2 Homeroom</b>
<b>Mrs. Erin Metke</b>	<b>Grade 3 Homeroom</b>
<b>Ms. Krysta Wishlow</b>	<b>Grade 4 Homeroom</b>
<b>Ms. Kelsey Pillman</b>	<b>Grade 5/6 Homeroom &amp; Vice Principal</b>
<b>Mrs. April Friesen</b>	<b>Grade 7/8 Homeroom</b>
<b>Mr. Kevin Regier</b>	<b>Grade 5/6, 7/8 &amp; Principal</b>
<b>Mrs. Amanda Wallin</b>	<b>Student Services Teacher/Grade 2</b>

## **SUPPORT STAFF**

<b>Terrie Abbott</b>	- Library/Educational Assistant
<b>Shantell Winter</b>	- Educational Assistant
<b>Shaun Wall</b>	- Educational Assistant
<b>Betty Doerksen</b>	- Educational Assistant
<b>Kamara Adams</b>	- Office Manager
<b>Cara Diamond</b>	- School Counsellor
<b>Jennifer Switzer</b>	- Band Instructor
<b>Marilyn Wall</b>	- Noon Period Supervisor
<b>Danna Mulhall</b>	- Noon Period Supervisor
<b>Laurie Kehler (casual)</b>	- Noon Period Supervisor
<b>Courtney Burley (casual)</b>	- Noon Period Supervisor
<b>Mary Ferris</b>	- Facility Operator
<b>Elisabeth Wiebe</b>	- Caretaker & Noon Period Supervisor

## **CHINOOK SCHOOL DIVISION SUPPORT STAFF**

**Mark Benesh - Director of Education**  
**Angela Hermanson - Deputy Director of Education**  
**Duane Regier - Superintendent of Schools**  
**Kevin Kleisinger - Superintendent of Learning**  
**Benita Struik - Student Services Coordinator**  
**Tanya Hardenne - Educational Psychologist**  
**Ashley Neufeld - Occupational Therapist (OT)**  
**Warren Dudar - Speech & Language Pathologist (SLP)**  
**Tracy Haack - Literacy Coach**  
**Janelle Davey - Math Coach**  
**Leanne Marchand / Denyne Fountaine / Curtis Biem - Curriculum & Instruction Coordinators (CIA)**

**BUS DRIVERS**

Dale Peters  
Darcie Peters

Brent Nelson  
Dustin Tschetter

Virginia Lagasse

**SCHOOL COMMUNITY COUNCIL (SCC)**

Heather Knelsen (Chair), Allison Martens (Secretary), Jody Giesbrecht (Vice Chair), Bethany Dyck, Pamela Wolanski, Stephanie Rempel, Kristin Friesen, Lindsay Funk, Krista Erickson Kevin Regier (Principal), and a rotating teacher representative.