



GULL LAKE LIONS

ELEMENTARY HANDBOOK

**Whether we go
North, South, East or West
Lion Cubs
Will do our best**

GLS Mission Statement

Our school strives to create a safe, inviting environment which encourages and challenges students to learn and develop to their potential.

GLS Vision Statement

Our vision is to provide an exemplary education for all students built on the principles of mind, body, spirit and values.

SCHOOL STAFF

Teaching Staff

SST-Student Services Teacher

Mrs. Deb Steinley – VP & SST

Mrs. Amy Dysart – SST

Ms. Sarah Calef – Grade K

Mrs. Trisha Stenson – Grade 1

Ms. Meghan Hanna – Grade 2

Ms. Hailie Logan – Grade 3/4

Mrs. Kendra Cooke- Grade 4/5

Ms. Jacqueline Andrew – Grade 6

Mrs. Rea Carlson – Grade 6/7

Mr. Neal Boutin – MY & HS

Mrs. Becca Corbeil - MY & HS

Mrs. Sydney Schnieder – MY & HS

Mrs. Kim Temoshawsky – MY & HS

Mrs. Christine Elviss – MY & HS

Mrs. Adele Kirwan - Principal

Support Staff

Mrs. Annika Bakkerust –Office Manger

Mrs. Cindy Girodat – Librarian

Educational Assistants

Mrs. Lynn Cooke

Mrs. Lisa Atem

Ms. Kristi Rudd

Ms. Mikayla Erickson

Ms. Pam Klassen

Mrs. Kym Wedrick

Mrs. Jordan Broberg

Mrs. Lacey Fryer

Mrs. Fieldz Vaughan

Mrs. Marleah Aitken

Mrs. Allison Hoffman

Facilities

Mrs. Jody Hall – Facilities Operator

Ms. Tristen Tindall – Facilities

Ms. Taylor Girodat - Facilities



Bell Schedule

First Bell.....8:45am

Period 1.....8:50-9:50

Period 2.....9:50-10:45

Recess.....10:45-11:00

Period 3.....11:00-12:10

Lunch.....12:10-12:50

Period 4.....12:50-2:00

Recess....2:00-2:15

Period 5....2:15-3:10

Attendance

It is expected that students shall attend school regularly and punctually. In the event of absence please text us at **(306) 671-9994** to advise the school of the student's absence before 9:00am.

(a) Signing In: Students who arrive at school **at any time** other than the regular registration periods should sign in on the sign-in sheet in the office.

(b) Signing Out: Students who leave the school during the school day are required to sign out at the office.

(c) Please communicate ALL changes regarding dismissal plans in the agenda.

Dress

Guidelines: The school does not want to interfere with the way students dress. As long as students exercise some discretion, such intervention should prove unnecessary. Students should always dress for the weather.

Clothing deemed unacceptable: While on school grounds and during school sponsored activities, students are not allowed to wear or use clothing, supplies, or equipment that displays, printed or implied, any reference to alcohol, drugs, or racist, profane, or sexist attitudes. Any clothing that staff finds offensive will be changed.

Hats: Hats are allowed in the hallways but not in the classrooms.

Footwear: Since students must remove wet or muddy footwear upon entering the school, they must have another pair of shoes at school to replace those removed. This is especially important during an emergency when students might be sent out in very cold or very wet weather. Students may not be in school in bare feet.

Each entrance has a red and green light. If this is red, everyone is asked to remove their outside shoes. If it is green you may continue in, if you feel your shoes will not track on the floors.

Phys. Ed. Clothing: This will be determined by each teacher, and a note will be sent home regarding their procedures for each class.

Physical Education

Requirements:

- (1) We do not recommend students wear jewelry when participating in physical activity programs run by the school. This includes intramurals, PE, and extracurricular programs.
- (2) Eye goggles are to be worn by all students participating in floor hockey or badminton.
- (3) C.S.A. approved hockey helmets are to be worn by all students during skating periods. No shinny is to be played during skating periods.

Remaining in the School during Recess and Noon

If a parent/guardian wants their child(ren) to remain inside during recess or noon due to an illness or injury, etc. there should be communication (written or phoned) between parent and teacher. It will be considered automatic that when a child must stay inside for recess and noon they will also not take part in other activities which require them to go outside, such as physical education, skating, swimming etc.

Lunch Hour

It is expected that bus students will stay for lunch. The opportunity is extended to town students as we understand the reality of working families. However, all students are expected to adhere to school policies and cooperate with supervisors. Students having difficulty following lunchtime rules may be asked to find another location to eat for a period of time.

The drink machines, microwaves or the snack bar are not available for students in grades K- 5 to use during the regular school day.

Lunch Guidelines

Students eat at their own desk, using manners and not making an unnecessary mess. Students should remain seated during the eating time. Dismissal starting 12:30pm. Student misbehavior will be documented. Students having difficulty following lunchtime rules may be asked to find another location to eat for a period of time.

Milk

Milk will be sold to elementary students each day. Milk helpers bring the milk card to elementary classrooms each day for them to purchase from. We have chocolate and white milk available for \$1.25 each. \$10 and \$20 punch cards can be purchased from the office.



Recess & Lunch Misbehavior Protocol

1. Some recess behaviours being monitored are: throwing rocks, use of swings, snowballs, swearing or inappropriate language, disrespectfulness, rough housing, fighting, bullying/being mean behavior and verbal threats.
2. Recess Documentation - supervisor records misbehaviour and communicates to the classroom teacher. Communication home will occur after the second chance and consequences may follow.
3. Students will be given warnings and opportunities to fix behaviours, failure to fix mistakes and repeated behaviours may result in a consequence and communication with families.
4. Additional Resources: Student Counselors may provide support at any step in this process and may be part of the restitution process.
5. Violence and/or fighting is not tolerated. Administration will be involved immediately.

School Grounds

Arrival times at school should be after 8:35am as we do not have adult supervision before this time.

Town students are expected to stay at school once they have arrived in the morning until they go home for lunch and again after lunch until going home after school. The homeroom teacher must approve any deviation from this.

Bus students are expected to stay at school all the time. The parent/guardian must approve of this deviation by providing a note.

Bus Conduct

On school buses, students are expected to conduct themselves as responsible citizens. Failure to do this may result in removal from the bus and suspension of riding for a period of time. On buses used for field trips, students are expected to conduct themselves in such a way that promotes safe and efficient transportation.

Supplies and Materials

Any materials not furnished by the Board of Education, and considered necessary, shall be supplied by the student. Each child will be asked to bring a school fee of \$20.00 that will be used to pay for agenda books, admission to performances, special occasion movies, support field trips and other activities that may take place during the school year.

Damage to School Property

Students must respect school property and exercise caution and care in handling equipment. They will be required to pay for any school property they destroy, break or damage, whether that damage is intentional or accidental.

Gum and sunflower seeds are NOT permitted at school



Bikes, Roller Blades, Skate Boards

Students riding bikes, roller blades or skateboards to school must leave them in the racks provided, or in the classroom, as soon as they get to school. They should remain there until such a time that the student is leaving for home. It is advised that the students use bike locks to deter others from using their bike.

Assessment and Reporting

Evaluation is viewed as an ongoing process. Student progress will be formally reported at two intervals throughout the year (January and June). Students and guardians will celebrate learning by participating in Parent Teacher Interviews (PTI) two times a year (November and March). The PTI will be scheduled by each family, utilizing an online booking website. It should be understood that at **any time** throughout the year open lines of communication between home and school enhance a child's education. Contact the school whenever necessary!

Channels of Communication

Parents are encouraged to become involved in the education of their children. It is hoped that parents will communicate with the school with regard to academic progress and any concerns that may arise. Should the classroom teacher be unable to address any concerns raised, it is anticipated that the parents would discuss the matter with the school principal. The Superintendent or designate is available to discuss concerns with regard to individuals IF the problem cannot be resolved at the school level.

- Emailed school calendar and classroom newsletters
- Classroom modes of communication ie) Seesaw
- School Website www.chinooksd.ca/school/gulllake
 - School Facebook page and instagram
- Phone – 306-672-4186 *calls/ messages for students will be given out during breaks to ensure class is not interrupted.
 - School cell number – please text 306-671-9994

Parent Helpers

We know a school cannot run without parent support, thank you!! The Chinook School Division and GLS require a Criminal Record Check with the Vulnerable Sector check for all volunteers (this is good for 3 years) as well as a Driver Authorization form if you are transporting kids on behalf of the school.

School Community Council - SCC

A great way for the community to become involved in the school and learn about school events is to attend the SCC meetings. We welcome all community members to become a member of our SCC. If you are interested in joining the SCC or have any questions about the SCC please contact the school at 306-672-4186.

Cell Phones

In September 2024, the Government of Saskatchewan implemented a policy around personal device usage in schools. Grades K-5 do not have access to cell phones and personal devices during the school day. Any device brought to school must be kept in their locker, powered off, for the entire school day.